



Department of the Treasury
Internal Revenue Service
Small Business / Self-Employed Division
2970 MARKET STREET
5-E04-116
PHILADELPHIA, PA 19104

Date:
11/25/2019
Taxpayer ID number:
[REDACTED]

Person to contact
[REDACTED]

Employee ID number:
[REDACTED]

Contact telephone number:
[REDACTED]

Contact fax number:
[REDACTED]

[REDACTED]
AUBURN HILLS, MI 48326

Why we're sending you this letter

We have approved your request to reinstate payment of your taxes in installments. Your first payment of \$3,180.00 is due on 12/28/2019. You agreed to make future payments of \$ 3,180.0 on the 28th of each following month until you pay the full amount.

Send your monthly payments so they reach us by the due date. Print your Social Security number or employer identification number clearly on your check or money order. If you change your address, send your new address with your next payment.

Conditions of this agreement

- We must receive each payment by the date shown above. If you cannot make your monthly payment, contact us immediately.
- This agreement is based on your current financial condition. We may change or cancel it if we show your ability to pay has significantly changed.
- We may cancel this agreement if you don't give us updated financial information when we ask for it.
- While this agreement is in effect, you must pay any federal taxes you owe on time.
- We'll apply your federal tax refunds (if any) to the amount you owe until it is fully paid.
- If you don't meet the conditions of this agreement, we'll cancel it, and may collect the entire amount you owe by levy on your income, bank accounts or other assets, or by seizing your property.
- We may cancel the agreement at any time if we find that collection of the tax is in jeopardy.
- There is a \$225.00 one-time installment fee (\$107.00 if direct debit installment agreement).
- If the agreement defaults, you must pay a \$89.00 fee to reinstate it.
- We'll let you know if you qualify for the reduced installment fee (\$43.00) or if you meet certain conditions that would allow us to waive or reimburse that fee. If we don't qualify you for the reduced fee, you can request the reduced fee using Form 13844, Application For Reduced User Fee For Installment Agreements.
- We'll apply all payments on this agreement in the best interest of the United States.

Note: If we propose to change or cancel your agreement for any reason, we'll send you, in most situations, a notice advising you of our proposal and give you the opportunity to appeal the change or cancellation

If you don't make payments in the modified amount, your installment agreement will be in default and may be terminated.

Thank you for your cooperation.