



Department of the Treasury  
Internal Revenue Service  
P.O. Box 219236 Stop P-4 5000  
Kansas City MO 64121-9236

In reply refer to:  
Sep. 01, 2020 LTR

BODC: WI

WESTMINSTER CO 80234-3497

Taxpayer identification number: [REDACTED]  
Form: CIVPEN  
Tax periods ending: Sep. 30, 2007 Dec. 31, 2007  
Mar. 31, 2008 June 30, 2008  
Dec. 31, 2008 Mar. 31, 2009  
June 30, 2009 Sep. 30, 2009  
Dec. 31, 2009 Mar. 31, 2010  
June 30, 2010 June 30, 2015

Dear Taxpayer:

Thank you for making arrangements to resolve your account. This letter responds to your correspondence dated Nov. 15, 2019, requesting a direct debit installment agreement.

We revised your direct debit installment agreement. We'll deduct your payment of \$1,250.00 on the 23rd of each month.

Before we can deduct your monthly payments automatically, we must verify your account information.

We scheduled your first automatic withdrawal payment to be deducted from your checking account on Oct. 23, 2020. If this payment withdrawal doesn't happen as planned, allow one more month before contacting us to report any problems.

**WHAT YOU NEED TO KNOW ABOUT YOUR INSTALLMENT AGREEMENT**

We charge a \$89.00 user fee to cover the cost of revising or reinstating an installment agreement. We'll deduct the fee from your first payment. If you are a low-income taxpayer for installment agreement user fee purposes, the user fee is reduced to \$43.00.

**WHAT YOU NEED TO DO**

You must meet all conditions of your installment agreement. If you don't, your installment agreement could go into default and we may terminate it and take enforcement action to collect the full amount of the tax liability. Enforcement action could include filing a Notice of Federal Tax Lien (which notifies your creditors of our lien against your property) or placing a levy on your wages or bank accounts. If we

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