



Department of the Treasury
Internal Revenue Service

P.O. Box 69 Stop 811
Memphis TN 38101-0069

In reply refer to:
Mar. 01, 2018 LTR 1962C 3
201612 01 1
00005972
BODC: SB



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Taxpayer identification number: [REDACTED]
Form: 941
Tax periods ending: Dec. 31, 2013 Mar. 31, 2014
Sep. 30, 2014 Dec. 31, 2014
Mar. 31, 2015 June 30, 2015
Dec. 31, 2015 Dec. 31, 2016
Mar. 31, 2017

Dear Taxpayer:

Thank you for making arrangements to resolve your account. This letter responds to your correspondence dated Feb. 09, 2018, requesting a direct debit installment agreement.

We accepted your offer to pay your monthly installment payments by automatic deductions from your checking account. We'll deduct your payment of \$784.00 on the 28th of each month.

Before we can deduct your monthly payments automatically, we must verify your account information.

We scheduled your first automatic withdrawal payment to be deducted from your checking account on Mar. 28, 2018. If this payment withdrawal doesn't happen as planned, allow one more month before contacting us to report any problems.

WHAT YOU NEED TO KNOW ABOUT YOUR INSTALLMENT AGREEMENT

We charge a \$107 user fee to cover the cost of entering into a direct debit installment agreement not established through an IRS automated self-service application.

You must contact our office at least 15 days before your monthly due date to stop an automatic payment withdrawal from your checking account.

We can reduce the installment agreement user fee for individuals whose income falls at or below levels in the Reduced User Fee Income Guidelines. You may qualify for a one time reduction to your fee.

If your income is at or below the established levels (based on the Department of Health and Human Services poverty guidelines), you can